



# CENTRAL LONDON CTC

## Committee Meeting Minutes

Held Thursday 13 January 2022 at 19.00  
Via Zoom

**Present:** Nick Bloom, Colin Hartridge-Price (chair), Jenny Hung, Tom James, Christine Johnson, Paul Krebs, David Kurtz, Jon McColl (minutes), Richard Philpott

	Item & minute	Action
1.	<b>Apologies for absence:</b> None	
2.	<b>Minutes of previous meeting:</b> These were agreed as a true and correct record.	
3.	<b>Matters arising:</b> 2. Minutes of previous meeting: RP reported that he felt there was little point adding a field for emergency contact details of riders on the ride booking form.  3.2 Diversity: JM had circulated notes of meetings from Linus. It was agreed to have diversity as a standing agenda item.  11. Xmas social: NB & JH were thanked for organising a successful and well-attended post-Xmas ride.  13.1 Bike maintenance session: It was agreed to carry this item forward.  13.2 GPS session: It was agreed to carry this item forward.	  JM  NB

	<p>13.3 First aid course: NB reported that he felt that there was no great enthusiasm for holding a course. NB agreed to circulate to committee members his guidance sheet on how to handle an accident.</p> <p>13.5: Weekly Zoom meetings: CH-P has circulated reminders for these meetings which will take place monthly.</p>	
4.	<p><b>Open forum:</b></p> <p>4.1 Marketing: DK reported that the next meeting of the marketing working group is scheduled for 18 January. A revision to the design of our website will be discussed.</p> <p>At a previous meeting Javier had noted the importance of concentrating our efforts on one social medium platform, the importance of having content producers and, that these people have access to the platform so that they are able to post content directly.</p>	
5.	<b>Administration:</b> None.	
6.	<p><b>Finances:</b></p> <p>6.1 TJ spoke to his proposed budget which was accepted.</p> <p>6.2 There was a long discussion regarding our policy for handling tour deposits. [<i>Post-meeting note: TJ circulated an agreed tour deposits policy</i>]</p> <p>6.2 JM stated that he had received the change of signature documentation via TJ. JM to arrange a visit to a Barclays Bank branch to become an authorised signatory.</p>	JM

7.	<p><b>Rides list:</b></p> <p>7.1 1*: No report.</p> <p>7.2 2*: CJ commented that four people lead 50% of 2* rides. However, it was also noted that there had been 16 leaders in the past year.</p> <p>7.3 3*: DK commented that leaders were happy to commit about one month in advance. There had been two new 3* leaders in 2021. DK also noted that riders tend to leave booking for a ride fairly late; he wondered if this was due to people checking the weather forecast before committing to ride.</p> <p>7.4 4*: No report.</p>	
8.	<p><b>Tours &amp; weekends:</b></p> <p>8.1 South Netherlands tour: TJ reported that this tour would be run from 30 April to 8 May.</p> <p>8.2 West Country tour: JH reported that this tour would be run from 16-22 May.</p> <p>8.3 French tour: DK reported that he is seeking expressions of interest in a possible French tour which would be based on a two-day Randonee event on 2&amp;3 July, with possible options.</p>	
9.	<p><b>Welfare:</b> No formal complaints have been received. It was agreed that we should abide by CUK policy regarding Covid-19.</p>	
10.	<p><b>Website:</b></p> <p>10.1: It was agreed include a link to CUK's Covid-19 guidance on the website.</p>	RP
11.	<p><b>Summer All* social:</b> It was agreed to hold the All*</p>	

	summer social at the Great Hadham Country Club. It was agreed to investigate the availability on these dates(in order of preference): 24, 10 & 31 July	JM
12.	<b>Dates and venues of future meetings:</b> 12.1 AGM: It was agreed to hold the AGM at 19.30 on 25 April 2022 via Zoom.	
13.	<b>AOB:</b> There were no items of other business.	

There being no further business the meeting finished at 21.26.